

<b>Meeting Subject:</b>	<b>LFI Steering Committee Kickoff Meeting</b>		
<b>Meeting Agenda:</b>	<ul style="list-style-type: none"> <li>• Welcome and Introductions</li> <li>• Context and Engagement Overview</li> <li>• Steering Committee Composition and Targeted Outreach</li> <li>• Next Steps: Kickoff Post-Work</li> </ul>		
<b>Date:</b>	Friday, May 6, 2022	<b>Time:</b>	12:30 – 1:30PM EST
<b>Meeting Purpose:</b>	To kick off the LFI Steering Committee with initial volunteers and discuss ways to continue building out the Steering Committee		
<b>Meeting Facilitator(s):</b>	Dana O'Donovan (MIBD), Rhonda Evans (MIBD)		
<b>Attendees</b>	Amy Morgenstern (LAC), Shelley Metzenbaum (LAC), Debra Natenshon (LAC), Louis Erste (LAC), Quentin Wilson (LAC), Brad Dudding (LAC), A. Tony Young (LAC), Andrew Niklaus (LAC), Doug Bauer (LAC), Art Taylor (LAC), Bridget Brennan (MIBD), Jenny Hoang (MIBD), Elisha Desmangles (MIBD)		

- Context and Engagement Overview
  - The Charge of the Steering Committee
    - In previous calls, it seemed as though some ambassadors did not understand what it means to sign up as an adjunct. One thing we might want to do is put something in writing about clarifying what we mean by 'adjunct' throughout this process.
    - We should also think about posing a few questions to the Community:
      - The role of LEAP on a specific problem: Does the LAC want to pick a problem and focus on that as part of its future?
      - The makeup of LEAP: Do we want to expand our focus to government stakeholders?
      - The role of the Community: Do we want the LAC to be the place to build knowledge on performance management and continuous improvement?
    - It's helpful to know where we're going and have a discussion on the vision or the North Star. We can't be sure what questions were trying to ask if we don't know what the 'why' behind the work is.
    - Also, who is this process designed for? The diversity of lived experiences and perspectives will be very important to this process. And who's the next generation of leaders that will carry this forward?
      - Designing that without Millennial voices will be hard. So how do we go outside of our group to get those perspectives we need, given that Millennials are our future leaders 20 years from now?
    - If a big piece of this is about finance and sustaining this group, which it is, we need to understand the facts on the ground, such as:
      - How much money does it take to run the Community? How many people are necessary to run the LAC?

- Guardrails for the LFI Process (Which can be found on the [LFI webpage](#))
  - The guardrails do not mention the Performance Imperative.
  - The mention of 'continuous improvement' in the LAC mission is necessary but not sufficient for the goal people say they want. You need more than continuous improvement to become a high-performing organization. Continuous improvement is so incremental, and you need to come up with breakthroughs. Continuous improvement won't solve our society's problems.
  - At the end of the day, the language of the mission probably needs to be workshopped a little, but the ethos resonates.
  - There is some issue with the word 'convincing' in the mission-- that's not the work we do. We should take a frame of partnership instead and democratize the information and learn from others instead of saying 'here is how we do the work, so do it this way,' which feels very top-down.
  - Some members expressed reservations about certain words in the LAC mission, but they all agreed that the ethos of the mission resonates and that the process could move forward with the mission as-is for the time being. They also agreed that this process would be used to capture data that can be leveraged to update the mission at a later date.
- Current Steering Committee Composition
  - Steering Committee volunteers agreed to contact individuals on the potential Steering Committee candidates list that the Monitor Institute team put together, based on who signed up to be an adjunct member of the Steering Committee.
- Steering Committee Volunteer Next Steps
  - Respond to Elisha's email regarding your availability for Meetings 2, 3, and 4 no later than 5/10 COB
  - Send email(s) to your assigned candidate by 5/10 EOD
  - Facilitate conversations with candidates you've been assigned to; complete all calls by 5/19 EOD
  - Review the Steering Committee Charter on Google Docs and add comments to indicate suggested edits or thoughts