

<b>Meeting Subject:</b>	<b>LFI Steering Committee Meeting #10</b>		
<b>Meeting Agenda:</b>	<ul style="list-style-type: none"> <li>• Context Setting</li> <li>• Getting into action on Phase 1</li> <li>• Financial and Operational Needs</li> <li>• Next Steps</li> </ul>		
<b>Date:</b>	Tuesday, September 20 <sup>th</sup>	<b>Time:</b>	2:00PM-3:00PM EST
<b>Meeting Purpose:</b>	To discuss the proposed approach for working group outreach and the financial and operational needs for the LAC under different scenarios.		
<b>Meeting Facilitator(s):</b>	Dana O'Donovan (MIBD), Rhonda Evans (MIBD), Bridget Brennan (MIBD), Elisha Desmangles (MIBD), Manan Mehta (MIBD)		
<b>Attendees</b>	Lou Erste, Debra Natenshon, Quentin Wilson, Brad Dudding, Britt Lake		

### Getting into action on Phase 1

- The Monitor Institute by Deloitte (MIBD) team reviewed the high-level LFI implementation plan and the phase 1 workplan. The MIBD team aligned with the Steering Committee on the following proposed approach for a community vote:
  - A 'pulse check' vote with the community in mid-November – By this point, the Steering Committee and working groups will have captured whether there's interest from partners, and the LAC will weigh in on whether it's worth going down the path of continuing conversations with these partners.
  - An official vote from the LAC on partner selection in January 2023 – At this point, the Steering Committee and working groups will have completed their analysis and narrowed to any best-fit partner,
- Outreach to “warm” leads (i.e., high-potential partners/funders for the LAC): the MIBD team shared the proposed approach for beginning those conversations in parallel to standing up the working groups. Steering Committee members raised their hands to reach out to two of the warm leads with email language provided by the MIBD team. For the remaining conversations with warm leads, the MIBD team will conduct outreach and invite interested Steering Committee members to join.
- The MIBD team then aligned with the group on the proposed approach for gaining ambassador participation in working groups. The MIBD team and the Steering Committee will move forward with reaching out to ambassadors with a specific focus on equity to encourage diversity of people, voices, and perspectives in the working groups.

### Financial and Operational Needs

- The MIBD team shared with the group four scenarios of what the community could look like in the future in terms of the activities it conducts, the assets that would need to be transferred to a partner organization, and the estimated funding needed in each scenario.
- One Steering Committee member mentioned allowing the initial value proposition work to inform the subset of activities that are prioritized in each scenario.
- Steering Committee members and the MIBD team aligned on the four scenarios that were laid out, acknowledging that the MIBD team would continue to refine the activities included in each scenario as well as the estimated cost associated with each.

### **Takeaways from the 9/14 Townhall**

- The group discussed the 9/14 Townhall to recap the highlights and takeaways for the Steering Committee members that were unable to join the townhall.
- On the topic of equity in the decision-making process going forward (which was raised by an ambassador in the 9/14 Townhall), the group discussed approaches to intentionally create opportunities for folks to engage and to maintaining a transparent process.

### **Next Steps**

- Next steps from the meeting were summarized as below:
  - The MIBD team and the Steering Committee will move forward on working group outreach
  - The MIBD team will continue building out workplans for the working groups
  - The MIBD team will continue building out operational planning materials with the LST
  - The MIBD team will continue refining financial needs materials