

Meeting Subject:	LFI Steering Committee Meeting #11		
Meeting Agenda:	<ul style="list-style-type: none"> • Context Setting • Where We Are • Working Group Outreach • Getting into Action on the Next Phase • Operational Planning Update • Next Steps 		
Date:	Tuesday, September 27 th	Time:	2:00PM-3:00PM EST
Meeting Purpose:	To align on next steps for working group outreach, discuss what the Steering Committee can expect in the next phase, and provide an update on what MIBD team has been working on in the background vis a vis operational planning.		
Meeting Facilitator(s):	Dana O'Donovan (MIBD), Rhonda Evans (MIBD), Bridget Brennan (MIBD), Elisha Desmangles (MIBD), Manan Mehta (MIBD)		
Attendees	Lou Erste, Quentin Wilson, Brad Dudding, Shelley Metzenbaum, Doug Bauer, Kathy Park, Carmen Moreno-Rivera		

Where We Are

- The Monitor Institute by Deloitte (MIBD) team reviewed with the group the phase 1 workplan.
- On the topic of funder identification, one Steering Committee member mentioned that thus far in the process we have appropriately focused on organizations that fund infrastructure, but there are many organizations that focus on strengthening evidence that should be considered.
 - The MIBD team noted that the focus currently has been on funding organizations that have an ambassador in the community. There is the possibility of going outside of the ambassador community, depending on relationships that ambassadors may have with other funding organizations.

Working Group Outreach

- The MIBD team reviewed the approach for outreach to ambassadors for working group formation as well as the list of folks that have already volunteered following general outreach to the full community.
- Several Steering Committee members raised their hands to reach out to individual ambassadors as part of the targeted outreach to build working group participation.

Getting into Action on the Next Phase

- The group aligned on the workplan activities that should be completed by Thanksgiving and the corresponding implications for timing, ways of working, decision-making, and communications to the LAC.
- The MIBD team provided an update on the initial partner and funder conversations that have been scheduled and that are in the process of being scheduled.
- The MIBD team also noted that the Value Proposition working group has shared the draft value proposition document with the MIBD team to create a clean copy in advance of the Value

Proposition working group's 9/28 meeting. The Value Proposition working group will then discuss and align on further revisions.

- Several Steering Committee members noted that there is still additional work required to refine the draft current state value proposition, and that the group has made good progress to move the conversation forward.
- The MlbD team then reviewed the proposed approach for an open call to the community.

Operational Planning Update

- The MlbD team shared an update on the operational planning materials that are being developed in the background (e.g., list of assets/activities that would potentially transfer to a partner, transfer timeline, etc.).

Next Steps

- Next steps from the meeting were summarized as below:
 - The MlbD team will facilitate 1:1 conversations with Steering Committee Members who have not attended the last few meetings
 - The MlbD team and interested Steering Committee members will host initial funder and partner conversations
 - The MlbD team will continue to work on operational planning materials with the LST
 - The Steering Committee will reach out to assigned ambassadors for targeted working group outreach